

ARMY AGR VACANCY ANNOUNCEMENT

ARIZONA ARMY NATIONAL GUARD

ACTIVE GUARD AND RESERVE

HUMAN RESOURCE OFFICE

5636 East McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495

PHONE (602) 629-4824/4815; DSN 853-4824/4815

WEBSITE: www.azguard.gov/hro

ANNOUNCEMENT NUMBER: 06-79AR

DATE: 21 DEC 2006

CLOSING DATE: 19 JAN 2007

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:

BUDGET/MILITARY PAY NCO, PARA 151E LINE 06, SGT, 44C20

APPOINTMENT FACTORS: OFFICER ()

WARRANT OFFICER ()

ENLISTED (X)

LOCATION OF POSITION:

HRO (AGR BRANCH), PHOENIX, AZ 85008-3495

AREA OF CONSIDERATION: This position is in the Active Guard and Reserve Force and is **open current members of the Arizona Army National Guard in the grades of SPC/E-4 through SGT/E-5**. Individual selected will receive an Active Duty Title 32 Tour with the Arizona Army National Guard. In order to be considered for this position, applicants must meet minimum qualifications as outlined on the reverse of this announcement.

NOTE: Selection for this position requires declaration of Arizona state residency at the time of in-processing, and maintaining that residency while on AGR status under Title 32, USC.

NOTE: Must be MOSQ in 44C.

INSTRUCTIONS FOR APPLYING: IAW NGR 600-5, paragraph 2-4, the documents listed **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

- a. NGB Form 34-1 (AGR Application (Oct 2002).
- b. AZ ARNG Form 34-1 (Jun 2004)
- c. AZNG Form 335-4-R (Feb 98)
- d. Individual Medical Readiness Record (MEDPROS)
- e. Must have an HIV less than 24 months old at time of application
- f. Copy of latest AFPT Scorecard DA Form 705 (Must be less than 12 months old) Profiles must be attached if applicable
- g. Body Fat Worksheet (DA Form 5500-R) if applicable.
- h. Certified copy of DA Form 2-1 from your Army 201 file.
- i. Photo Copies of Last 5 OER/NCOERs.
- j. NGB Form 23, NGB Form 223b (RPAS Statement), retirement record (National Guard Only)
- k. All DA Form 214's or NGB Form 22's

USE OF GOVERNMENT RESOURCES TO SEND APPLICATIONS IS PROHIBITED AND WILL NOT BE ACCEPTED BY THE HUMAN RESOURCES OFFICE THIS INCLUDES THE USE OF GOVERNMENT FAX MACHINES TO SEND APPLICATIONS, FAXING APPLICATIONS FROM GOVERNMENT OR CIVILIAN FAX MACHINES, OR BY USING THE GOVERNMENT MAIL SYSTEM. ALL APPLICATION MUST BE RECEIVED BY THE DATE/TIME SHOWN ON THE FRONT OF THIS ANNOUNCEMENT IN PERSON OR BY MAIL.

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must be a member of the Arizona (ARMY) National Guard and qualify for and be placed in the following compatible MOS/AOC: 44C20

APPOINTMENT REQUIREMENTS:

1. Must meet the medical fitness standards for retention per AR 40-501, chapter 3.
 2. Soldiers must meet the physical requirements of AR 600-9.
 3. Must have the potential to become MOS qualified in the first 12 months or be released from AD/FTNGD.
 4. Soldiers selected for an AGR tour must be eligible to complete a minimum of 5 years on active military status prior to completing 18 years of active federal service AND/OR the date of mandatory removal.
 5. AGR soldiers will not be reassigned during the first 18 months of their initial tour, except in the event of mobilization of force structure changes.
 6. Acceptance of an AGR position **TERMINATES** entitlements to be Selected Reserve Incentive Program (SRIP).
 7. Permanent Change of Station (PCS) expenses may be authorized for this position. Authorization of payment of PCS expenses will be granted only after a determination is made that PCS is in the best interest of the Arizona Army National Guard and upon availability of funds from the National Guard Bureau.
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KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION OR THE MOS PREREQUISITES:

1. A physical demands rating of light.
 2. A physical profile of 323321.
 3. A minimum score of 105 in aptitude area CL on Armed Services Vocational Aptitude Battery (ASVAB) tests administered prior to 2 January 2002. (b) A minimum score of 103 in aptitude area CL on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004. (c) A minimum score of 101 in aptitude area CL on ASVAB tests administered on and after 1 July 2004.
 4. No record of conviction of any crime involving moral turpitude.
 5. No record of any information which might adversely reflect against the character, honesty, or integrity of the soldier.
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BRIEF JOB DESCRIPTION: Researches and resolves pay problems for AGR officer and enlisted personnel; answers pay inquiries; reviews source pay documents for propriety, authenticity, accuracy, and completeness; verifies pay data against suspense items to ensure proper collections, entitlements and allotments; provides guidance and assistance to AGR personnel relating to pay actions; manages permanent change of station authorization and entitlement. . Prepares and maintains functional files IAW the Army Records Information Management System (ARIMS). Performs level 1 input in the Automated Fund Control Orders System (AFCOS). Processes military orders and requests for orders. Knowledge of spreadsheet and database programs and ability to perform multiple tasks under pressure if necessary. Monitors and reconciles military accounting and budget reports for assigned accounts. All other duties as assigned.

SELECTING SUPERVISOR: MSG Murray

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